



HOCKEY EASTERN ONTARIO (HEO)

CALL FOR NOMINATIONS

Board of Directors

May 28th 2024

Hockey Eastern Ontario (HEO) is the governing body for amateur hockey within Eastern Ontario. HEO is one of 13 Members of Hockey Canada and a not-for-profit corporation registered in the province of Ontario. HEO oversees Minor, Junior, Para and Special hockey programs. The HEO Board consists of seven (7) Directors, one President/Director and six Directors, each elected for two-year terms. Elections are staggered with three in odd years and four (including the President/Director) in even years.

HEO's Nominations Committee is seeking qualified candidates to play a leadership role in the stewardship of Hockey Eastern Ontario's mission "to create rewarding hockey experiences".

The Nominations Committee calls for nominations for the position of **(1) Director and the President of the Board** and three **(3) Directors** for two-year terms, commencing after the 2024 Annual Meeting of the Members. The four positions will be elected at HEO's Annual General Meeting in July 2024 by HEO's 14 voting members.

Hockey Eastern Ontario is committed to seeking greater diversity (differing views, ideas, life experiences, skills, and knowledge) in its Board and Staff operations, to better reflect the hockey community in which HEO operates.

AVAILABLE BOARD POSITIONS

DIRECTOR AND THE PRESIDENT OF THE BOARD (1)

Key duties include: 1. Chair of the Board, will preside at the Board, Annual and Special Meetings of the Corporation 2. Making policies and procedures and managing the affairs of the corporation.

DIRECTOR (3)

Key duties include: 1. Eligibility to be elected from within the Board to positions of Vice President, or Treasurer, 2. Making policies and procedures and managing the affairs of the corporation, and 3. Acting as Chair and/or Board liaison to HEO committees.

DESIRED ATTRIBUTES OF DIRECTORS*

- The courage to ask tough questions, propose solutions, and support difficult board decisions.
- The integrity to do the right thing.
- The collegiality to work respectfully and diplomatically with board colleagues and management.
- The good judgment to seek different points of view, to take time to deliberate before reaching conclusions, to contribute context to discussion, to seek realistic rather than perfect solutions, and to provide useful insights.

***Taylor, Don. 2014. Governance for not-for-profit organizations: questions for directors to ask. Directors Briefing Series — CPA Canada.**

ELIGIBILITY FOR DIRECTORSHIP UNDER HEO BYLAWS

In order to be President or a Director for HEO, an individual must:

- a. be eighteen (18) years of age or older;
- b. not have been found under the Substitute Decisions Act, 1992 or under the Mental Health Act to be incapable of managing property;
- c. have the power under law to contract;
- d. have not been declared incapable by a court in Canada or in another country;
- e. not have the status of bankrupt; and
- f. not be a director or officer of any district, association, league or club, or a shareholder of a team, within HEO.

A Director who has been elected and does not comply with the above eligibility criteria upon election must take immediate steps to become compliant within 30 days of election.

Please note that all Directors must be prepared to relinquish all other positions they may hold within the Branch, in keeping with conflict of interest norms established in 2020 with the amalgamation of HEO and HEO Minor, and only acting as Directors on the HEO Board.

NOMINATION PROCESS

The process of recruiting, assessing and validating candidates will be managed by HEO's Nominations Committee. All forms are available on HEO's website.

1. Candidates must complete and sign the candidate nomination form.
2. Candidates must also have a nominator complete and sign the nominator form.
3. Candidates must provide a very brief resume (less than two pages).

4. Candidates must complete the candidate self-assessment form.
5. All four documents (candidate's nomination form, nominator's form, candidate resume/CV and candidate self-assessment form) must be sent, no later than **June 9th, 2024 at 11:59PM EDT** to Debbie Rambeau, HEO Executive Director/Staff Liaison to HEO's Nominations Committee at **drambeau@hockeyeasternontario.ca**.
6. The Nominations Committee will assess candidates for eligibility against HEO's ByLaws.
7. The Nominations Committee will validate candidates' self-assessments.
8. The Nominations Committee will provide all candidate information to HEO's voting members in advance of HEO's AGM, planned for July 2024.
9. The Nominations Committee will provide HEO's voting members with a collective assessment of candidates and returning Board members against HEO's Board Skills Profile, for their use in preparing for the election of Directors.
10. Candidates will be invited to briefly address voting members at HEO's AGM in July, 2024 in advance of election voting.

KEY DATES

Call for Nominations

May 28th, 2024

Deadline to Submit Nominations

June 9th, 2024 at 11:59PM EDT

Presentation to Members & Elections

HEO's AGM in July 2024

For more information, please contact Debbie Rambeau, Executive Director (HEO) at drambeau@hockeyeasternontario.ca

Hockey Eastern Ontario (HEO) acknowledges the peoples and land of the Anishinabe Algonquin Nation. HEO honours all First Nations, Inuit and Métis peoples and their valuable past and present contributions to this land.