

Cumberland Minor Hockey Association

Development Request For Proposal – 2020/2021 and 2021/2022 Season

Requirement:

The Cumberland Minor Hockey Association (CMHA) requires the support of an outside training organization to supplement our current development environment for both our competitive (Jr. Grads) and our recreational (Dukes) teams.

The Jr Grads program is comprised of two nights a week, usually Monday and Wednesday evenings, with four 1 hour sessions with only one team present per session. The program includes Novice (U7) to Major Bantam (U15) with the potential to add Minor Midget (U16).

The Dukes program is comprised of one night a week, usually Thursday evenings with two 1 hour sessions with two teams present per session. The program includes Novice (U9) and Atom (U11) with the potential to add Pee wee (U13).

The development sessions for both associations are currently scheduled to be held at the RJ Kennedy Arena in Cumberland but is subject to change dependant on arena availability.

Process:

This will be an open competitive selection process with defined requirements as mentioned below.

The provider will be expected to clearly articulate how they will meet CMHA requirements within their proposal. Submission of “just a price” will not be sufficient for consideration.

A formal, documented response must be submitted to past_chair@cumberlandminorhockey.ca no later than **August 15, 2020**.

The successful applicant will be notified by September 1, 2020.

Key Requirements:

The submission must include but is not limited to:

- Experience and qualifications of the individuals conducting the training
 - o including a current Ottawa Police check for working with the vulnerable sector
 - o identify first aid or trainer certification or offer an equivalent solution
- Proof of insurance
- Examples of drills for one Jr Grads and one Dukes session. The drills must show:
 - o tier / age specific as they relate to competitive and recreational (use of HC core skills for the level is recommended)
 - o use of stations or other teaching techniques (diagrams showing how ice is to be divided is recommended)
 - o define main and secondary goals of the drills and teaching points
 - o goalie drills and how they would be developed and/or integrated into other drills
- Coach to player ratio (competitive – 15 skaters / 2 goalies)
- Coach to player ratio (recreational – 30 skaters / 4 goalies)
- Cost per 1 hour competitive session including tax (ice is provided by association)
- Cost per 1 hour recreational session including tax (ice is provided by association)

Cumberland Minor Hockey Association

Development Request For Proposal – 2020/2021 and 2021/2022 Season

Considerations:

The following considerations are to help each applicant with their submission.

- Applicants, at their own expense, are to comply with all municipal and facility requirements for social distancing.
- Helmets are to be properly worn by each member of the development team while on the ice.
- Each session is to have a dedicated instructor to work with forwards, defence and goalies.
- It is strongly recommended to have an instructor at each session who is bilingual.
- Year 1 of contract is expected to be from November 2020 to February 2021 but is dependant on both provincial and municipal guidelines around the size of indoor group gatherings. If the gathering size falls below the number of 50 as per the provincial Phase 3 reopening, CMHA will work with the successful applicant to address the cost structure of impacted development plan(s). Year 2 of the contract is expected to be from October 2021 to February 2022.
- There should be a contingency that “battle drills” or close proximity drills may not be permitted.
- The application is for a 2 year period with an option. A final contract will be signed between both parties prior to commencing any training.